



C1 Advanced (CAE) and C2 Proficiency (CPE)

Test Day Photo Consent Form

Mandatory Test Day Photography

All candidates participating in the paper-based and/or computer-based **C1 Advanced (CAE)** and **C2 Proficiency (CPE)** examinations are **required to have a passport-style photograph taken on the day of the speaking or written test**. This regulation is an additional security feature of Cambridge Assessment English and is compulsory for CAE and CPE candidates. Passport-style photographs will be taken by Hellenic American Union staff using special software. All photograph files will be encrypted and all local copies of these files will be deleted once transferred to the secure Cambridge Results Verification Service. This service enables candidates to control who can access their results and view their photos; candidates can provide their unique ID Number and Secret Number to universities, employers and other organizations for verification purposes. Candidates who are 18 or over 18 years of age or candidates' parents or legal guardians in case they are 17 or under 17 years of age need to do the following: 1. **Read** the information provided. 2. **Complete and sign** the Test Day Photo Consent Form. 3. **Submit** the form **by post** (Hellenic American Union, Didotou 15, 10680, Athens) or **email** (exams@hau.gr) to the Hellenic American Union **at least 10 days before the date of the written test administration**.

Language schools and teachers can access the Test Day Photo Consent Form upon receipt of their candidates' Examination Timetable (through the Orfeas online platform). Language schools and teachers are required to forward this form to candidates or their parents and ask them to read and sign it. **Individual candidates** will receive their Examination Timetable and Test Day Photo Consent Form by email. Candidates or their parents are required to read and sign this form. **Completed and signed Test Day Photo Consent Forms are deleted two years after the date of the examinations concerned.**

Your rights

Pursuant to the GDPR (EU 2016/679), you have the right to access the personal information Hellenic American Union maintains on candidates and to request a copy of this information; to correct inconsistent or inaccurate and complete any missing data; to delete or to restrict the processing of this data for matters explicitly defined by law; to receive the personal data concerning you in a structured, commonly used and machine-readable format; and to object to the processing of your personal data for matters explicitly defined by law, and to withdraw your consent, should you provide it below. You can exercise these rights by submitting a written request to Hellenic American Union, Massalias 22, privacy@hau.gr to which the Hellenic American Union will answer within one month from its receipt or within two additional months depending the complexity of your request or the number of existing requests it is processing. If you believe that the Hellenic American Union has infringed your data privacy rights, you have the right to file a complaint with the Hellenic Data Protection Authority (www.dpa.gr).

Consent- For candidates of 18 or over 18 years of age

I have read and understood and accept the above as well as the Hellenic American Union Privacy Policy (<http://www.hau.gr/?i=hau.en.terms>) and Examination Regulations (<http://www.hau.gr/?i=examinations.en.examination-regulations>) and I hereby give my consent to the Hellenic American Union taking my photograph and processing my data.

Examination (Please tick as appropriate.)	<input type="checkbox"/> C1 Advanced (CAE)	<input type="checkbox"/> C2 Proficiency (CPE)
Full Candidate Name	Candidate Number:	
Fathers' Name		
Candidate's Signature	Date:	

Consent- For candidates of 17 or under 17 years of age

I declare that I exercise the parental care of the candidate named on this form and I have read, understood and accept the above as well as the Hellenic American Union Privacy Policy (<http://www.hau.gr/?i=hau.en.terms>) and Examination Regulations (<http://www.hau.gr/?i=examinations.en.examination-regulations>) and I hereby give my consent to the Hellenic American Union taking my child's photograph and processing their data.

Examination (Please tick as appropriate.)	<input type="checkbox"/> C1 Advanced (CAE)	<input type="checkbox"/> C2 Proficiency (CPE)
Full Candidate Name	Candidate Number:	
Full Parent/Guardian Name		
Parent/Guardian Signature	Date:	

